

**MINISTRY OF COMMERCE, GOVERNMENT OF PAKISTAN  
PAKISTAN REINSURANCE COMPANY LIMITED (PRCL)**

**TENDER NOTICE**

**(Tender # PRC/PROC./RDS/10/2025)**

**PROCUREMENT OF DIGITIZATION SERVICES FOR PRCL, KARACHI**

1. This Invitation to Bids follows the Procurement Advertisement for the subject purpose, uploaded on E-PADS (E-Procurement Acquisition and Disposal System) dated 1<sup>st</sup> October 2025.
2. Pakistan Reinsurance Company Limited (PRCL), Karachi now invites electronic bids from eligible market participants to provide record digitization services for PRCL, Karachi.
3. The bidding shall be conducted in line with the single stage two envelope {36(b)} procedure of the Public Procurement Rules 2004 and any Regulations, Regulatory Guides, Procurement Guidelines or Instructions issued by the Authority (from time to time), and is open to all potential bidders.
4. Interested bidders may obtain the electronic bidding documents — which contain the full terms, conditions, specifications and requirements — via the E-PADS at <https://www.eprocure.gov.pk/>. Registration on the portal is required to download the documents.
5. Bids — accompanied by either a bid security of PKR 500,000/- or a bid securing declaration in the prescribed format — must be submitted electronically through the E-PADS portal no later than 22<sup>nd</sup> October 2025 at 11:00 AM (Pakistan Standard Time). The technical bids shall be opened on the same day at 11:30 AM.
6. The PRCL reserves the right to accept/reject any or all bids within the purview of Public Procurement Rules 2004.

Sd/-

**(MUHAMMAD ASIF GHAFOR)**

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