

**PAKISTAN REINSURANCE COMPANY LIMITED (PRCL)
MINISTRY OF COMMERCE, GOVERNMENT OF PAKISTAN**

**TENDER NOTICE
(Tender # PRC/Admin/23/AGM/2022)
PRINTING OF ANNUAL REPORT/BALANCE SHEET**

- ✓ Sealed tenders are invited from experienced/qualified bidders, registered with Tax authorities and having experience of printing of balance sheet of various insurance and multinational companies for printing of "Printing of Annual Report/Balance Sheet of PRCL". Details are given as under:

a.	Date & Time of Tender Submission	:	03/04/2023 at 11:00 a.m.
b.	Date & Time of Tender Opening	:	03/04/2023 at 11:30 a.m.
c.	Tender Opening	:	HoD Admin Office at 12 th floor, PRC Towers or their authorized representative who wish to be present
d.	Validity Offer	:	For 30 Days
e.	Earnest Money	:	2% of the estimated tender cost in the shape of Pay Order in favor of Pakistan Reinsurance Company Limited, Karachi
f.	Completion Period	:	As per the notification of award

- ✓ The designer/printer should comply with the following criteria: -

1.	Annual Report Quantity	1,000 Copies
2.	Total Number of Report Pages	Minimum inside pages 150 to 180 pages (including contents, mission & vision statement, directors report, auditors report, code of corporate governance, financial statements, notes to the accounts, shareholders pattern and proxy form.
3.	Page Size	8.25" X 11.25"
4.	Inside Page	135 Gms Matt
5.	Title Page	250 Gms Art Card
6.	Number of Pages if any	Rate per page for additional pages
7.	Title Cover	Cover page at card, three color, Matt laminated
8.	Number of Color Pages/ Nature of Color Printing	Full report single color. Full report two colors. Full report four colors.

- ✓ The interested firms must submit their bids as per single stage single envelope procedure of PPRA Rules-2004.
- ✓ Any other detail in respect of the printing of annual accounts may be obtained from the undersigned on working days from 09:00 a.m. to 05:00 p.m. up to 03/04/2023.
- ✓ The sealed bids addressed to the CEO PRCL, Karachi should be dropped in the tender box placed at 12th floor, PRC Towers, M. T. Khan Road, Karachi on the date and time mentioned above. The authority reserves the right to accept/reject any or all Bids within the purview of PPRA Rules

(Muhammad Kaashif Khan)

Executive Officer

Pakistan Reinsurance Company Limited

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