

CAREER OPPORTUNITY

Chief Medical Officer

Our Client, Pakistan Reinsurance Company Limited (PRCL), invite applications from eligible individuals to serve as Chief Medical Officer on a contractual basis. Applicants should possess the following qualifications, experience, and meet the specified age limit:

Key Responsibilities:

- The Chief Medical Officer will be responsible for, but not limited to, the following duties:
- To visit head office daily for 5 hours and scrutinize medical files, bills of panel hospitals etc.
- To check, verify and countersign the claims of employees and their families for medical reimbursements from PRCL;
- To attend patients for consultations as envisaged in PRCL HR Manual, and to issue reference letters and/or any other advice as contained under treatment clause of PRCLHR Manual;
- To carry out medical examination of all newly recruited employees;
- To refer patients to panel hospitals/approved specialists, as the case may be;
- To conduct random visits to employees or their families at panel hospitals where they are admitted and liaise with panel hospitals' authorities for best possible treatment of the patient(s);
- To provide technical assistance to Administration Department of PRCL during the performance of their functions with regards to medical facility;
- To assist PRCL in implementing medical rules/regulations and policies for medical attendance;
- Any Other task assigned by Chief Executive Officer of PRCL or any authorized officer of PRCL.

Education:

- MBBS from recognized and well-reputed institute recognized by the Higher Education Commission of Pakistan.
- MCPS Family Medicine or equivalent Foreign Qualification or Higher Qualification in Internal Medicine or Family Medicine will be a plus.

Experience:

- Must have at least 4 years' experience in healthcare administration of a corporate set-up, Company or hospital as on the last date of submission of application.

Age:

Maximum 55 years of age on closing date of the applications.

Terms and Conditions:

1. The selection will be on basis of merit in accordance with the criteria prescribed in this advertisement.
2. The interviewing committee will be the competent authority for finalizing the order of merit on basis of the performance of candidates in the interview.
3. The appointment will be initially for two years; however extendable further as per need of company with mutual agreement of both parties and subject to approval of the competent authority.
4. The selected candidate will be paid fixed amount per month as consultancy fee, to be mutually decided in Interview commensurate with relevant verifiable experience of the candidate.
5. The selected candidate will report to the Chief Administration Officer, or any other officer authorized by CAO.
6. The work may require travelling within or outside Pakistan however the same shall be strictly subject to prior approval by the CEO.

Important Notes:

1. Pakistan Reinsurance Company Limited (PRCL) is an equal opportunity employer.
2. Interested Applicants may apply within fifteen days from the publication of this advertisement.
3. Original academic/ professional documents mentioned in resume along will be required at the time of interview.
4. The applicants working in public sector are required to provide NOC at the time of interview.
5. The candidate shall not be entitled for any TA/DA while appearing for the interview.
6. PRCL reserves the right to stop the hiring process at any stage without assigning any reason.
7. Only shortlisted applicants will be invited for interview and Selection will be finalized as per merit resulted by the interview.
8. Any efforts made to influence the recruitment and selection process will lead to disqualify the potential candidate, who may otherwise have qualified.

If you have the required experience, educational qualification, leadership, and management skills to take up the challenging assignment, you are requested to apply within fifteen days from the publication of this advertisement. To apply, please visit <http://jobs.hrs-int.com/> Only shortlisted candidates will be contacted.

Application received after due date shall not be entertained.

www.hrs-int.com

