



Tender Notice

Tender # PRCL/Admin/AR/HR/2010

PRCL invites sealed quotations from reputable firms for the concept, designing, editing, layout, development, art work and printing of its Annual Report for 2011 as per the following details:-

1	Annual Report Quantity	11,500 Copies
2	Total Number of pages of the Report	Minimum inside Pages 90 Pages (including Contents, Mission & Vision statement, Directors Report, Auditors Report, Code of Corporate Governance, Financial Statements, Notes to the account, Shareholders Pattern and Proxy Form)
3	Size of the Page	8.25" X 11.25"
4	Inside Page	135 Gms Matt
5	Title Page	250 Gms Art Card
6	No. of additional pages if any	Rate per page for additional pages
7	Design and Title Cover	Cover page art card. Single Color. Two color. Four color. Matt Laminated
8	No. of Color Pages/Nature of Color Printing	Full report single color. Full report two colors. Full report four colors.

The designer/printer should comply with the following criteria:

- Must be GST and Income Tax Registered
- Having 5 years printing experience
- Having experience for printing of Annual Reports of limited companies, multinational companies and Insurance companies.

The designer/printer should send the Technical and Financial Proposal in two separate sealed envelopes clearly marked as "Technical Proposal" and Financial Proposal". Financial Proposal of only for those designer/printers will be opened who meet the above eligibility criteria.

A Pay Order of 2% of the total amount of the bid being earnest money in the name of PRCL should be attached along with the bid addressed to Company Secretary.

The proposal should be dropped latest by 17/10/2011 at 11:00 am in the tender box placed at 14th floor, PRC Towers, M. T. Khan Road, Karachi and will be opened on the same day at 11:30 a.m. in the presence of the representative of the bidders who wish to be present at the time of tender opening. PRCL reserves the right to accept or reject any or all the quotations as per PPRA rules.

(Shahzad F. Lodhi)
Company Secretary

Pakistan Reinsurance Company Limited

PRC Towers, 32-A. Lalazar Drive, M.T, Khan Road,
P.O. Box No, 4777 Karachi, Pakistan.
Telephone: 92-21-9202908-14 Telefax: 92-21-9202921-2
E-mail: prcl@pakre.org.pk Website: www.pakre.org.pk