

Dear Shareholders,

**IMPORTANT MATTERS FOR PAKRE MEMBERS**

We wish to share the following important matters with you and hope to receive response at the earliest.

1. **ELECTRONIC TRANSMISSION OF ANNUAL FINANCIAL STATEMENTS AND NOTICES OF THE COMPANY**

Pursuant to Notification vide SRO.787(1)/2014 of September 08, 2014, the Securities and Exchange Commission of Pakistan's (SECP) has directed to facilitate the members of the company receiving Annual Financial Statements and Notices through electronic mail system (e-mail). We are pleased to offer this facility to our members who desire to receive Annual Financial Statements and Notices of the Company through email in future. In this respect members are hereby requested to convey their consent via email on a standard request form which is available at the Company website i.e. [www.pakre.org.pk](http://www.pakre.org.pk). Please ensure that your email has sufficient rights and space available to receive such email which may be larger than 1 MB file in size. Further, it is the responsibility of the member to timely update the Share Registrar of any change in the registered email address.

2. **MANDATE FOR E-DIVIDEND FOR SHAREHOLDERS**

In order to make process of payment of cash dividend more efficient, e-dividend mechanism has been envisaged when shareholders can get amount of the dividend credited into their respective bank accounts electronically without any delay. In this way, dividends may be instantly credited to respective bank accounts and there are no chances of dividend warrants getting lost in the post, undelivered or delivered to the wrong address, etc. The Securities and Exchange Commission of Pakistan (SECP) through Notice No. 8(4) SM/CDC 2008 dated April 05, 2013 has advised all listed Companies to adopt e-dividend mechanism due to the benefits it entails for shareholders. In view of the above, you are hereby encouraged to provide a dividend mandate in favour of e-dividend by providing dividend mandate form duly filled in and signed. The form is available at the Company website and can be emailed.

3. **NOTICE TO SHAREHOLDER WHO HAVE NOT PROVIDED CNIC:**

The directive of the Securities and Exchange Commission of Pakistan contained in S.R.O. 831 (I) / 2012 dated 05 July 2012 requires that the dividend warrants should bear the Computerized National Identity Card Numbers (CNIC) of the registered shareholders or the authorized person except in the case of minor(s) and corporate shareholders. CNIC number of the shareholders is, therefore, mandatory for the issuance of future dividend warrants and in the absence of such information, payment of dividend may be withheld in term of SECP's above mentioned directive. Therefore, the shareholders who have not yet provided their CNICs are once again advised to provide the attested copies of their valid CNICs directly to our Independent Share Registrar at the following address, CDC Share Registrar Services Limited, CDC House , 99 B, Block 'B', SMCHS, Main Shahrah-e-Faisal, Karachi without any further delay.

4. **AMENDMENT IN SECTION 150 (WITHHOLDING TAX ON DIVIDEND) OF THE INCOME TAX ORDINANCE**

Pursuant to the amendments made by the government in Section 150 of the Income Tax Ordinance by defining separate tax rate for the Tax Return Filer and Tax return Non-Filer, the rate of withholding tax on Dividend in case of Tax Return Filer has been set at the rate of 10% of the gross dividend, whereas in case of Tax Return Non-Filer the rate is 15%. In order to facilitate, the FBR has provided with the list of Tax Return Filers including their names and CNIC numbers for identification. Therefore, tax will be deducted using the information provided by the FBR. In this connection, you are hereby requested to provide us attested copy of your valid CNIC to ascertain and match your CNIC with the list provided by the FBR for correct withholding tax deduction for the dividend (when announced by the company) and onwards. In case you have already provided your CNIC please ignore this.

For Pakistan Reinsurance Company Limited.

Secretary