

### **Roles & Responsibilities of CEO, PRCL**

The CEO PRCL is responsible for the strategic planning and management of the company which, inter alia, includes long term and short term business planning for making the company profitable, monitoring and reviewing the company performance. Following are the responsibilities of CEO, PRCL.

- To implement vision, mission and goals of PRCL outlined by the Board;
- To report and update the Board regarding performance of the Company;
- To provide inspired leadership, create a culture of performance, positive morale and accountability in company;
- To provide a marketing plane and vision of the company's future development;
- To lead short term and long term operational policies and strategic plane for company;
- To assess risks to the company and ensure they are monitored and minimized;
- To bear responsibilities for the company's finances including working closely with CFO to prepare budgets and keep the Board informed with respect to cash management, investments and internal audits;
- To work closely with head of Human Resources to streamline manpower hiring and organizational restructuring;
- To oversee quality control through the company, establishing goals for each department in partnership with departmental head concerned;
- To ensure all legal and regulatory documents are filled and monitor compliance with laws and regulations;
- To represent the company in important meetings including Departmental Accounts Committee and Public Accounts Committee.
- To ensure compliance with all rules, regulations and applicable laws in letter and spirit;
- Any other responsibility assigned by the PRCL Board or the parent Ministry; as the case may be.

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